



BRITISH SAFETY SERVICES

The Client Contractor National Safety Group (CCNSG) Nationally Accredited Safety Passport

About the ECITB

The Engineering Construction Industry Training Board is a statutory body with responsibilities to Parliament and the industry. The board's primary purpose in relation to this Safety Passport is to administrate the scheme. The scheme itself is monitored and controlled by a national steering group known as the Client/Contractor National Safety Group (CCNSG).

Introduction

In 1993, clients in the North West and West Wales decided to standardise their contractor training and insist that no contractor(s) personnel would be allowed on-site unless they had a certain minimum level of health and safety knowledge. Thus, the Safety Passport for contractors was born. The Contractor Safety Training Scheme has now been adopted by BP, Corus, Dow Corning, Elf, Esso, Gulf, ICI, Lindsey Oil, National Power, Powergen, Shell, Texaco and many other major industrial companies. One satisfied user has halved their contractor shut down accident rate since implementing the training, and others show significant improvement.

The course requires possession of a basic understanding of English.

Course Content

Session 1: Safe Behaviour at Work

- Unsafe behaviours
- Behaviour modification

Session 2: Safe Place of Work

- Hazard & Risk
- Control of Risk
- Permit to Work Systems
- Confined Spaces
- Site Vehicles
- Fire

Session 3: Safe Systems of Work

- Provision and Use of Work Equipment Regulations (PUWER) 1998
- Lifting Operations and Lifting Equipment Regulations (LOLER) 1998
- Electricity
- Energy and Hazard isolation
- Manual Handling

Session 4: Safety Problems and Safe Solutions

- Hand-Arm Vibration
- Noise

- Reporting Accidents
- First Aid
- Hazardous substances
- Asbestos
- The Environment
- PPE and Welfare Provision

Benefits of Scheme

- 1 Ensures provision of a benchmark standard of background health and safety training for all contractors.
- 2 Updates, reinforces, and clarifies current health & safety Legislation.
- 3 National standard.
- 4 Exchangeability between participating sites.
- 5 Continuous assessment of candidates increases understanding. Candidates benefit from the course on areas that they were previously unsure on.
- 6 Supported by the Health & Safety Executive (HSE).
- 7 Company ethos, standing, image, culture, improved.
- 8 Shorter site specific inductions, saves overall cost.

In addition to the 4 sessions above, Supervisors have an extended version, outlining their duties and responsibilities, plus training in how to give tool box talks, and how to perform a risk assessment.

All BSS instructors are NEBOSH National General Certificate holders (minimum) and practising safety professionals. Furthermore, they are all train the trainer qualified.

In-house courses are available for a maximum number of 16 persons per course, a suitable venue to be provided by the client. Companies sending delegates on the course are required to pay course fees prior to attending the course. The maximum number of delegates is 16 per course.

Testing

At the end of the programme, all candidates must achieve a minimum 80% in order to pass. Subject to successfully passing this test, the Training Provider (BSS) will issue a credit card sized certificate (temporary passport) to delegates which is valid for six weeks only. ECITB will issue a Permanent Passport within three weeks, which will be valid for three years from the course end date. The certificate is the property of the employee - not the contractor. The certificate contains the delegate's name, expiry date of the passport and a card number.

How is it received?

The course itself involves a significant amount of trainee participation. The content is something that most contractors know something about and some a great deal. Lively discussions normally ensue.

In presenting the course, the trainer will talk with the trainees rather than at the trainees, giving the continuous message "if you can't do it safely, don't do it".